

BEFORE THE
STATE OF FLORIDA
COMMISSION ON ETHICS

In re CASSANDRA BROWN,)
)
 Appellant.)
_____)

Financial Disclosure Appeal No. FD 22-008

Final Order No. 24-XXX

FINAL ORDER

This matter came before the Commission on Ethics, meeting in public session on September 13, 2024, on the appeal of Appellant, pursuant to Section 112.3145(8)(f), Florida Statutes, which assesses an automatic fine of \$25 per day on a person who fails to timely file a required CE Form 1, Statement of Financial Interests. The Commission may waive the fine in whole or in part for good cause shown, based on "unusual circumstances" surrounding the failure to file by the designated date. There are no matters in dispute. Appellant did not request a hearing.

Findings of Fact

1. According to information provided to the Commission, Appellant served as a Supervisor on the Lake Soil & Water Conservation District Board of Supervisors, a position requiring the filing of a 2021 CE Form 1, Statement of Financial Interests. In 2022, the designated due date for submitting a 2021 CE Form 1 was July 1, 2022, with a grace period ending on September 1, 2022.

2. No later than June 1, 2022, Lake County Supervisor of Elections sent Appellant a 2021 CE Form 1. This letter was sent to Appellant at 1910 NW 24th Ct, Ocala, FL 34475.

3. No later than August 1, 2022, the Lake County Supervisor of Elections sent Appellant a notice of delinquency by certified mail. This notice was sent to Appellant at the 1910

NW 24th Ct address. It was returned to the Lake County Supervisor of Elections with the message "UNABLE TO FORWARD."

4. On August 18, 2022, the Commission on Ethics mailed Appellant a postcard intended to remind her of her obligation to file a 2021 CE Form 1. The Commission mailed the postcard to the 1910 NW 24th Ct address.

5. On September 13, 2022, the Florida Commission on Ethics mailed Appellant a courtesy notice of fines accruing. This was sent to the 1910 NW 24th Ct address.

6. On October 6, 2022, Appellant submitted her 2021 CE Form 1 to the Florida Commission on Ethics, 35 days late.

7. On January 19, 2023, the Commission received Appellant's early appeal of her automatic fine for Form Year 2021. In part B of her appeal form, Appellant checked "other unusual circumstance" as the general reason for her appeal. In part C of the appeal form, where an appellant is asked to provide detailed explanation of his or her appeal, Appellant wrote that her uncle was murdered in August of 2022 and she had to help plan and make funeral arrangements. Appellant stated that the murder took priority over everything, even food, and that her "universe went black."

8. The total fine assessed against Appellant was \$875.

9. On November 2, 2023, the Commission on Ethics mailed Appellant a notice that an \$875 fine had been assessed against her. Additionally, on November 7, 2023, the Commission on Ethics mailed Appellant a letter noting that her appeal was pending.

Conclusions of Law

10. The Commission has jurisdiction over the subject matter of this proceeding pursuant to Section 112.3145, Florida Statutes.

11. Financial disclosure is required of public officials and employees because it enables the public to evaluate potential conflicts of interest, deters corruption, and increases public confidence in government.

12. Section 112.3145(8)(f)2., Florida Statutes, states:

Any reporting person may appeal or dispute a fine, based upon unusual circumstances surrounding the failure to file on the designated due date, and may request and is entitled to a hearing before the commission, which may waive the fine in whole or in part for good cause shown. Any such request must be in writing and received by the commission within 30 days after the notice of payment due is transmitted. In such a case, the reporting person must, within the 30-day period, notify the person designated to review the timeliness of reports in writing of his or her intention to bring the matter before the commission. For purposes of this subparagraph, the term "unusual circumstances" does not include the failure to monitor an e-mail account or failure to receive notice if the person has not notified the commission of a change in his or her e-mail address.

13. Here, Appellant claims that she did not timely file her 2021 CE Form 1 because her uncle was murdered. Appellant stated that she was deeply affected by the murder and had to help plan funeral arrangements for her uncle during this time. There is no evidence to dispute Appellant's claims. Considering Appellant's claims, and that there is no evidence showing otherwise, there are "unusual circumstances" here that justify waiving the \$875 fine.

Order

Based on the foregoing facts and conclusions of law, the Commission hereby finds that unusual circumstances for failure to file have been demonstrated. We therefore waive the assessed fine of \$875.

ORDERED by the State of Florida Commission on Ethics meeting in public session on Friday, September 13, 2024.

Date Rendered

XXXXX

Chair, Florida Commission on Ethics

THIS ORDER CONSTITUTES FINAL AGENCY ACTION. ANY PARTY WHO IS ADVERSELY AFFECTED BY THIS ORDER HAS THE RIGHT TO SEEK JUDICIAL REVIEW UNDER SECTION 120.68, AND SECTION 112.3241, FLORIDA STATUTES, BY FILING A NOTICE OF ADMINISTRATIVE APPEAL PURSUANT TO RULE 9.110 FLORIDA RULES OF APPELLATE PROCEDURE, WITH THE CLERK OF THE COMMISSION ON ETHICS, AT EITHER 325 JOHN KNOX ROAD, BUILDING E, SUITE 200, TALLAHASSEE, FLORIDA 32303 OR P.O. DRAWER 15709, TALLAHASSEE, FLORIDA 32317-5709; AND BY FILING A COPY OF THE NOTICE OF APPEAL ATTACHED TO WHICH IS A CONFORMED COPY OF THE ORDER DESIGNATED IN THE NOTICE OF APPEAL ACCOMPANIED BY THE APPLICABLE FILING FEES WITH THE APPROPRIATE DISTRICT COURT OF APPEAL. THE NOTICE OF ADMINISTRATIVE APPEAL MUST BE FILED WITHIN 30 DAYS OF THE DATE THIS ORDER IS RENDERED.

XXX:sjz/aln

Ms. Cassandra Brown
9624 Seaview Drive #206
Leesburg, FL 34788

22-008

275800



STATE OF FLORIDA COMMISSION ON ETHICS

325 John Knox Road
Building E, Suite 200
Tallahassee, FL 32303
Telephone: (850) 488-7864
Fax: (850) 488-3077
Email: disclosure@leg.state.fl.us

FLORIDA
COMMISSION ON ETHICS

JAN 19 2023

RECEIVED

APPEAL OF AUTOMATIC FINE FOR FORM YEAR 2021

DIRECTIONS: The information you provide in this form is critical for processing your appeal in a timely manner.

In Part A, please provide current contact information. If your contact information changes while your appeal is being processed, please notify us.

In Part B, please check any boxes that specify the general reason(s) for your appeal.

In Part C, please explain in detail the reason(s) for your appeal. In addition to your written explanation in Part C, you may attach any documents that support your appeal.

IMPORTANT: TO PRESERVE YOUR RIGHT TO APPEAL, THIS FORM OR OTHER WRITTEN APPEAL (AND ANY ATTACHMENTS) MUST BE FILED WITH (RECEIVED BY) THE COMMISSION ON ETHICS WITHIN THIRTY (30) DAYS OF THE DATE THE NOTICE OF ASSESSMENT OF AUTOMATIC FINE WAS MAILED TO YOU.

PLEASE SEND YOUR COMPLETED FORM TO ONE OF THE FOLLOWING:

Mailing Address: Commission on Ethics
P.O. Drawer 15709
Tallahassee, FL 32317-5709

Physical Address: Commission on Ethics
325 John Knox Road
Building E, Suite 200
Tallahassee, FL 32303

Fax: (850) 488-3077

Email: disclosure@leg.state.fl.us

PART A: YOUR INFORMATION

Name: CASSANDRA BROWN

Address: 9624 SEAVIEW DR #206 City: LEESBURG State: FL Zip: 34788

Daytime Tel.: 352-286-0287 Cell: SAME

Email: CASSIEB0404@GMAIL.COM Filer ID# (if known): _____

Public Employer: LAKE COUNTY SOIL AND WATER CONSERVATION DISTRICT

Public Position: SUPERVISOR SEAT 3

CONTINUED ON REVERSE SIDE

PART B: GENERAL REASON(S) FOR YOUR APPEAL

Please choose any/all reasons that apply to your appeal.

I hereby appeal the Notice of Assessment of Automatic Fine on the following basis:

- a. **Sickness or injury** (Explain in Part C and attach a statement from attending physician, including dates and nature of illness or injury)
- b. **Lack of notification – Failure to receive notice** (Explain in Part C and provide documentation that supports your assertion that you never received certified mail delinquency notice: for example, incorrect address; misdelivered mail; change in employment; extended absence from home, etc.)
- c. **Claim of timely filing of financial disclosure** (Explain in Part C and provide copy of certified mail receipt and/or copy of completed form which had been previously filed, along with a sworn notarized statement that you filed prior to the deadline)
- d. **Left public position prior to December 31, 2021** (Explain in Part C and provide confirmation from agency that your office-holding/employment ended before 12/31/2021)
- e. **Other unusual circumstance** (Explain in Part C and provide documentation explaining uncommon, rare, or sudden occurrence that prevented timely filing prior to deadline)
- f. **Not required to file** (Explain in Part C and provide documentation that supports reason for not required to file)

PART C: DETAILED EXPLANATION OF YOUR APPEAL

Please provide a detailed explanation of your appeal, including why each option you selected in Part B is applicable to you. You may use the space provided and/or attach additional pages.

MY UNCLE WAS MURDERED IN AUGUST. THE MONTHS LEADING UP TO THE DEADLINE I WAS FULLY ENGAGED IN ^{ORGANIZING} ~~ORGANIZING~~ AROUND THE MIDTERN ELECTIONS. AFTER MY UNCLE'S MURDER THE ENTIRE UNIVERSE WENT BLACK. I HAD TO HELP PLAN AND MAKE FUNERAL ARRANGEMENTS. MY LIFE, MY FAMILY'S LIVES WILL NEVER BE THE SAME. MY UNCLE'S MURDER TOOK PRIORITY OVER EVERYTHING, EVEN FOOD.

OPTIONAL REQUEST FOR HEARING

In addition to this written appeal, I specifically request to appear before the Commission in a hearing pursuant to Section 112.3144(8)(f)3 or Section 112.3145(8)(g)3, Florida Statutes. Commission meetings occur in Tallahassee.

SIGNATURE

I have received and read the Notice of Assessment of Automatic Fine and its instructions on How to Appeal and I understand my options. I am requesting disposition of this matter as indicated.

1/17/23
DATE

Cassandra [Signature]
SIGNATURE

FORM 1

**STATEMENT OF
FINANCIAL INTERESTS**

2021

Please print or type your name, mailing address, agency name, and position below:

FOR OFFICE USE ONLY:

LAST NAME -- FIRST NAME -- MIDDLE NAME :

Brown, Cassandra, Laverne

MAILING ADDRESS :

9624 Seaview Drive #206

CITY : ZIP : COUNTY :

Leesburg 34788 Lake

NAME OF AGENCY :

Lake Soil and Water Conservation District

NAME OF OFFICE OR POSITION HELD OR SOUGHT :

Supervisor 3

CHECK ONLY IF CANDIDATE OR NEW EMPLOYEE OR APPOINTEE

Received by COE
10/06/2022

275800

PROCESSED

****** THIS SECTION MUST BE COMPLETED ******

DISCLOSURE PERIOD:

THIS STATEMENT REFLECTS YOUR FINANCIAL INTERESTS FOR CALENDAR YEAR ENDING DECEMBER 31, 2021.

MANNER OF CALCULATING REPORTABLE INTERESTS:

FILERS HAVE THE OPTION OF USING REPORTING THRESHOLDS THAT ARE ABSOLUTE DOLLAR VALUES, WHICH REQUIRES FEWER CALCULATIONS, OR USING COMPARATIVE THRESHOLDS, WHICH ARE USUALLY BASED ON PERCENTAGE VALUES (see instructions for further details). CHECK THE ONE YOU ARE USING (must check one):

COMPARATIVE (PERCENTAGE) THRESHOLDS OR DOLLAR VALUE THRESHOLDS

PART A -- PRIMARY SOURCES OF INCOME [Major sources of income to the reporting person - See instructions]
(If you have nothing to report, write "none" or "n/a")

| NAME OF SOURCE OF INCOME | SOURCE'S ADDRESS | DESCRIPTION OF THE SOURCE'S PRINCIPAL BUSINESS ACTIVITY |
|--------------------------|------------------|---|
| None | | |
| | | |
| | | |
| | | |

PART B -- SECONDARY SOURCES OF INCOME [Major customers, clients, and other sources of income to businesses owned by the reporting person - See instructions]
(If you have nothing to report, write "none" or "n/a")

| NAME OF BUSINESS ENTITY | NAME OF MAJOR SOURCES OF BUSINESS' INCOME | ADDRESS OF SOURCE | PRINCIPAL BUSINESS ACTIVITY OF SOURCE |
|-------------------------|---|-------------------|---------------------------------------|
| None | | | |
| | | | |
| | | | |

PART C -- REAL PROPERTY [Land, buildings owned by the reporting person - See instructions]
(If you have nothing to report, write "none" or "n/a")

| |
|------|
| None |
| |
| |

You are not limited to the space on the lines on this form. Attach additional sheets, if necessary.

FILING INSTRUCTIONS for when and where to file this form are located at the bottom of page 2.

INSTRUCTIONS on who must file this form and how to fill it out begin on page 3.

| PART D — INTANGIBLE PERSONAL PROPERTY [Stocks, bonds, certificates of deposit, etc. - See instructions] (If you have nothing to report, write "none" or "n/a") | |
|---|---|
| TYPE OF INTANGIBLE | BUSINESS ENTITY TO WHICH THE PROPERTY RELATES |
| None | |
| | |

| PART E — LIABILITIES [Major debts - See instructions] (If you have nothing to report, write "none" or "n/a") | |
|---|---------------------|
| NAME OF CREDITOR | ADDRESS OF CREDITOR |
| None | |
| | |

| PART F — INTERESTS IN SPECIFIED BUSINESSES [Ownership or positions in certain types of businesses - See instructions] (If you have nothing to report, write "none" or "n/a") | | |
|---|---------------------|---------------------|
| | BUSINESS ENTITY # 1 | BUSINESS ENTITY # 2 |
| NAME OF BUSINESS ENTITY | | |
| ADDRESS OF BUSINESS ENTITY | | |
| PRINCIPAL BUSINESS ACTIVITY | | |
| POSITION HELD WITH ENTITY | | |
| I OWN MORE THAN A 5% INTEREST IN THE BUSINESS | | |
| NATURE OF MY OWNERSHIP INTEREST | | |

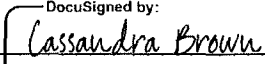
PART G — TRAINING For elected municipal officers, appointed school superintendents, and commissioners of a community redevelopment agency created under Part III, Chapter 163 required to complete annual ethics training pursuant to section 112.3142, F.S.

I CERTIFY THAT I HAVE COMPLETED THE REQUIRED TRAINING.

IF ANY OF PARTS A THROUGH G ARE CONTINUED ON A SEPARATE SHEET, PLEASE CHECK HERE

SIGNATURE OF FILER:

Signature:

DocuSigned by:

 EB30FD46B8EF4F9

Date Signed: 10/6/2022

CPA or ATTORNEY SIGNATURE ONLY

If a certified public accountant licensed under Chapter 473, or attorney in good standing with the Florida Bar prepared this form for you, he or she must complete the following statement:

I, _____, prepared the CE Form 1 in accordance with Section 112.3145, Florida Statutes, and the instructions to the form. Upon my reasonable knowledge and belief, the disclosure herein is true and correct.

CPA/Attorney Signature: _____

Date Signed: _____

FILING INSTRUCTIONS:

If you were mailed the form by the Commission on Ethics or a County Supervisor of Elections for your annual disclosure filing, return the form to that location. To determine what category your position falls under, see page 3 of instructions.

Local officers/employees file with the Supervisor of Elections of the county in which they permanently reside. (If you do not permanently reside in Florida, file with the Supervisor of the county where your agency has its headquarters.) Form 1 filers who file with the Supervisor of Elections may file by mail or email. Contact your Supervisor of Elections for the mailing address or email address to use. Do not email your form to the Commission on Ethics, it will be returned.

State officers or specified state employees who file with the Commission on Ethics may file by mail or email. To file by mail, send the completed form to P.O. Drawer 15709, Tallahassee, FL 32317-5709; physical address: 325 John Knox Rd, Bldg E, Ste 200, Tallahassee, FL 32303. To file with the Commission by email, scan your completed form and any attachments as a pdf (do not use any other format), send it to CEForm1@leg.state.fl.us and retain a copy for your records. Do not file by both mail and email. Choose only one filing method. Form 6s will not be accepted via email.

Candidates file this form together with their filing papers.

MULTIPLE FILING UNNECESSARY: A candidate who files a Form 1 with a *qualifying officer* is not required to file with the Commission or Supervisor of Elections.

WHEN TO FILE: Initially, each local officer/employee, state officer, and specified state employee must file **within 30 days** of the date of his or her appointment or of the beginning of employment. Appointees who must be confirmed by the Senate must file prior to confirmation, even if that is less than 30 days from the date of their appointment.

Candidates must file at the same time they file their qualifying papers.

Thereafter, file by July 1 following each calendar year in which they hold their positions.

Finally, file a final disclosure form (Form 1F) within 60 days of leaving office or employment. Filing a CE Form 1F (Final Statement of Financial Interests) does not relieve the filer of filing a CE Form 1 if the filer was in his or her position on December 31, 2021.

**BEFORE THE
STATE OF FLORIDA
COMMISSION ON ETHICS**

In re **Cassandra Brown**
LSWCD Supervisor Seat 3
Board of Supervisors
Lake Soil & Water Cons. Dstrct.

PID#: 275800

NOTICE OF ASSESSMENT OF AUTOMATIC FINE

The Commission on Ethics hereby gives notice of an assessment of a fine against you pursuant to Section 112.3145(8)(g), Florida Statutes, due to your failure to timely file your 2021 CE Form 1, Statement Of Financial Interests. Under the law, your 2021 CE Form 1, Statement of Financial Interests, was due by July 1, 2022. The law provided for a penalty-free grace period extending the due date to September 1, 2022. After that date, you accrued fines of \$25.00 per day for each day your financial disclosure was late, pursuant to Section 112.3145(8)(g), Florida Statutes.

Inasmuch as your 2021 CE Form 1 was filed October 6, 2022 with the Supervisor of Elections for Lake County, you are fined the amount of \$875.00 (\$25.00 per day for 35 day(s) late). This fine must be paid to the Commission on Ethics within 30 days of the date of this notice unless you appeal the fine to the Commission. The Commission has the authority to consider the appeal and waive the fine in whole or in part if your failure to file on time was due to "unusual circumstances" surrounding the failure to file.

HOW TO APPEAL

1. Read these instructions carefully before submitting your appeal.
2. **LEGAL AUTHORITY:** Appeals are governed by Section 112.3145(8)(g)3., Florida Statutes, and Commission Rule 34-8.215, Florida Administrative Code.
3. **FORMAT:** Your appeal must be in writing and mailed to Florida Commission on Ethics, P. O. Drawer 15709, Tallahassee, FL 32317-5709, or delivered to Florida Commission on Ethics, 325 John Knox Road, Building E, Suite 200, Tallahassee, FL 32303. The appeal may take the form of a letter or you may use the appeal form included in this mailing. The appeal form also is available at the Commission's website: www.ethics.state.fl.us. Click on "Financial Disclosure" and then the link to the sample appeal form.
4. **DUE DATE:** Your appeal must be received by the Commission on Ethics on or before **December 4, 2023**. **NOTE:** Failure to timely file an appeal will constitute a waiver of your right to appeal and will result in the entry of a default order against you.
5. **UNUSUAL CIRCUMSTANCES:** An appeal must demonstrate that you submitted your CE Form 1 after the extended due date because of "unusual circumstances." "Unusual circumstances" is defined in Commission Rule 34-8.215(4), Florida Administrative Code, as "uncommon, rare, or sudden events over which the reporting individual had no control and which directly result in the failure to act in accordance with the filing requirements." Therefore, circumstances that allowed for time to take steps necessary to file on time do not constitute "unusual circumstances" that will allow the Commission to waive the fine. You have the burden to establish "unusual circumstances." Your appeal must specifically state the circumstances that led to your not filing by September 1, 2022, and must include any documentation or evidence supporting your appeal, such as:
 - a. **SICKNESS/INJURY:** a statement from attending physician, including dates and nature of the illness or injury;
 - b. **LACK OF NOTICE (WRONG ADDRESS):** documentation that you did not reside at the address to which notice was sent;
 - c. **LACK OF NOTICE (ABSENCE FROM HOME):** documentation establishing the period of time of your absence covering the notification period;

- d. **CLAIM OF TIMELY FILING OF FINANCIAL DISCLOSURE:** (1) an affidavit from you attesting under oath or affirmation that you filed your financial disclosure and your recollection of when and how you filed and (2) a copy of a certified mail receipt and/or a copy of the completed form which was filed. If you have witnesses to your filing, we also will need an affidavit from each witness. NOTE: A claim of having filed the CE Form 1F for the current year does not satisfy the CE Form 1 filing requirement or excuse a late filing;
- e. **LEFT PUBLIC POSITION BEFORE DECEMBER 31, 2021:** confirmation of your last date of office or employment by your former agency, showing the last date to be before December 31, 2021; or
- f. **UNCLAIMED CERTIFIED MAIL:** if delinquency notice was addressed correctly but not received, you must explain why.
6. **YOUR RIGHT TO A HEARING:** You have the right to have your appeal heard by the Commission and to appear before the Commission at the hearing, but, to exercise this right, you must specifically request a hearing in your appeal. If you do not request a hearing, you will waive your right to a hearing, the Commission will determine the outcome of your appeal based upon the written record (including the documentation you provide and any documentation in your case file), and you will receive no further notice until after the Commission decides your appeal.

FAILURE TO PAY FINE OR FILE APPEAL WITHIN 30 DAYS

If you do not timely file an appeal or pay the assessed fine within 30 days of this Notice, a default order will be entered against you and the Commission will take the steps provided by law to collect the fine, including:

- Referral to the CFO of the Department of Financial Services, if you are a salaried state officer or employee, for withholding of a portion of your salary until the fine is satisfied; or
- Referral to your agency's governing body for withholding of a portion of your salary until the fine is satisfied;
- Referral to a collection agency, which can seek garnishment of your wages; and/or
- An additional civil penalty, not limited by this automatic fine, may be imposed if your disclosure statement is filed more than 60 days late and a complaint is filed against you pursuant to Section 112.324, Florida Statutes.

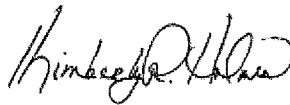
Please contact our office if you have any questions about this matter.

CERTIFICATE OF MAILING

I certify that a copy of the foregoing Notice of Assessment of Automatic Fine was furnished to:

**Cassandra Brown
1910 Nw 24th Ct
Ocala, FL 34475 -4825**

by Certified Mail on this Thursday, November 2, 2023.



KIMBERLY R. HOLMES
Program Administrator

Florida Commission on Ethics
P. O. Drawer 15709
Tallahassee, FL 32317-5709

-or-

Florida Commission on Ethics
325 John Knox Road, Building E, Ste. 200
Tallahassee, FL 32303

Tel.: (850) 488-7864

Fax: (850) 488-3077

Email: disclosure@leg.state.fl.us

**Florida Commission on Ethics
Financial Disclosure Notification System
Delinquency Certification (2022)**

I D. ALAN HAYS, the Supervisor of Elections of
LAKE County, hereby certify that each person whose ID
number, name, agency, and position appears above or on the attached
list:

(1) was sent a notice of the July 1, 2022 financial disclosure deadline and
a blank Form 1, Statement of Financial Interests, not later than June 1,
2022;

(2) was determined to be delinquent in filing a Form 1, Statement of
Financial Interests, by July 1, 2022;

(3) was sent a delinquency notice by certified mail not later than August
1, 2022 advising him or her of the grace period in effect until September 1,
2022; and of the penalties that could be imposed as provided in Section
112.3145(8)(c), Florida Statutes; and

(4) did not file a Form 1, Statement of Financial Interests, until the date
shown or, had not filed a Form 1, Statement of Financial Interests by
October 31, 2022; and further

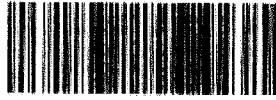
(5) that the date of filing shown is based upon the earliest of the following:
(a) when the Form 1 was actually received by my office;
(b) when the Form 1 was postmarked;
(c) when the certificate of mailing (if any) was dated; or
(d) when the receipt (if any) from an established courier company was
dated.

Signed D. Alan Hays
SUPERVISOR OF ELECTIONS

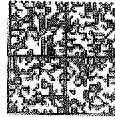
CERTIFIED MAIL



FD-38 (Rev. 11-15-97) FL 5778
RETURN SERVICE REQUESTED



7017 0660 0000 1690 8913



quantifient
FIRST-CLASS MAIL
IMI
\$008.06²
07/29/2022 ZIP 32778
045W01225215

US POSTAGE

*h/c
D/P
8/1*

Cassandra Brown
1910 Nw 24th Ct
Ocala, FL 34475

REXIE 322 DE 1 0408/22/22

RETURN TO SENDER
IF SUCH SERVICE
UNABLE TO FORWARD

NSN 32778-0457

BC: 32778045757 *1301-01169-19-99

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
Domestic Mail Only

For delivery information, visit our website at www.usps.com

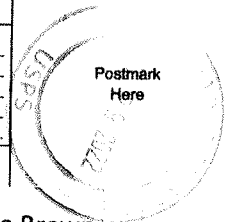
OFFICIAL USE

Certified Mail Fee \$ 4.00
Extra Services & Fees (check box, add fees as appropriate)
 Return Receipt (hardcopy) \$ 3.25
 Return Receipt (electronic) \$ _____
 Certified Mail Restricted Delivery \$ _____
 Adult Signature Required \$ _____
 Adult Signature Restricted Delivery \$ _____

Postage \$.81

Total Postage and Fees \$ 8.06

Sent To Cassandra Brown
Street and Apt. No., or PO Box No. 1910 Nw 24th Ct
City, State, ZIP+4® Ocala, FL 34475



7017 0660 0000 1690 8913

Kaitlyn Dilday

From: Kaitlyn Dilday
Sent: Monday, August 29, 2022 11:39 AM
To: lswcdparter@gmail.com
Subject: 2021 Form 1 Filer

Good Afternoon,

I am reaching out to inform you that we have not yet received a 2021 Form 1 for Cassandra Brown. If it is not filed by September first, they are subject to a \$25 fine for each late day. Please reach out to your filer and encourage them to turn in their Form 1. It can be emailed to Formone@lakevotes.gov with PDF attachment or delivered to our office at 1898 E. Burleigh Blvd. Tavares, FL 32778

If you or your Filers have any questions, please contact Ethics at (850) 488-7864 or email: disclosure@leg.state.fl.us

Thank you,



www.lakevotes.gov

Kaitlyn Dilday

Coordinator, Voter Registration

Lake County Supervisor of Elections

Office: 352-343-9734 | Fax: 352-343-3605

1898 E. Burleigh Blvd. | Tavares, FL 32778

Kaitlyn Dilday

From: Danielle Messenger
Sent: Wednesday, July 27, 2022 2:16 PM
To: Jennifer Walden; sbone@apopka.net; Stacie Vanderbilt; Graham Wells; tgraham@rcid.org; yquiceno@belleislefl.gov; jbattista@cityofbrooksville.us; jennifer.farlow@districtgov.org; cdixon@cityofbushnellfl.com; kkasal@careersourcecf.com; joylette.stevens@careersourcepolk.com; skyelee@vestapropertyservices.com; dgardner@casselberry.org; rhernandez@golynx.com; mimi.lamaute@cfxway.com; jburns@gmscfl.com; Tracy Ackroyd; ruthbusby@cityofcolemanfl.com; sandra.dermarco@inframark.com; lamagnal@codb.us; Jennifer Walden; kstorey@ecfrpc.com; sriffle@edgewood-fl.gov; bschleifer@rizzetta.com; Montez, Mary; hjones@eustishousingauthority.com; linda.howard@fmpa.com; Daphne Gillyard; Esther Coulson; bschleifer@rizzetta.com; dinkinsk@pfm.com; virginia.wright@groveland-fl.gov; John Brock; linda.hansell@kissimmee.gov; Nancy Wilson; sdavis@langd.org; tgraham@rcid.org; nbooth@lakecountyfl.gov; wardt1@lake.k12.fl.us; trice@lcwa.org; mmccurdy@lakemaryfl.com; lswcdpartner@gmail.com; morrisc@lssc.edu; kelly.koos@lakelandgov.net; andi.purvis@leesburgflorida.gov; mlongo@longwoodfl.org; lhollingsworth@itsmymaitland.com; Stephanie Abrams; chogge@gmsnf.com; whitmal@sumter.k12.fl.us; kthompson@minneola.us; townclerk@mymontverde.com; burnhamj@cityofmountdora.com; prambosk@naplesgov.com; lswcdpartner@gmail.com; psamos@gkrb.com; ehui@oaklandfl.gov; pomichinski@ocalafl.org; msibbitt@ocoe.org; trowland@co.okeechobee.fl.us; cheryl.gillespie@ocfl.net; neusaenger.milinda@ocls.info; deborah.mcgill@ocps.net; cityclerk@cityoforlando.net; cbrowder@ouc.com; linda.baez@osceola.org; billbeasley@polk-county.net; Mary Ann Whitney; mullinsl@pfm.com; sbeach@seminolcountyfl.gov; ljaworski@stcloud.org; Andrea Dzioba; snovack@tavares.org; bschleifer@rizzetta.com; Gwen Johns; jennifer.farlow@districtgov.org; csmith@wildwood-fl.gov; Angela Grimmage
Cc: Kaitlyn Dilday
Subject: Form1 Filers 2021

Good afternoon coordinator's,

I just wanted to reach out and let you know that I will be sending out certified mail on Friday July 29th to all Form 1 2021 filer's who have not filed their form yet. If not received by September 1st they will be fined. If you would please reach out to your filer's and encourage them to get the form in. You can see who is still on the list at www.ethics.state.fl.us
The Form 1 can be emailed to Formone@lakevotes.gov with PDF attachment. If you or the filers have any questions, please contact Ethics at (850) 488-7864 or email: disclosure@leg.state.fl.us

Thank you,



Danielle Messenger

Manager, Voter Registration

Lake County Supervisor of Elections

Office: 352-253-1436 | Fax: 352-343-3605

1898 East Burleigh Boulevard | Tavares, FL 32778

From: [Cassandra Brown](#)
To: [Holmes, Kim](#)
Cc: danielle@lakevotes.gov
Subject: Document.pdf - signed with DocuSign
Date: Thursday, October 06, 2022 4:40:45 AM
Attachments: [Document.pdf](#)

Grand rising Kim!

Thank you for your help with this. I finally found it in my spam folder.

Have an awesome day!

Securely signed with DocuSign®.

Sincerely,

Cassandra Brown, JD, MPH
All About the Ballots, Corp., President
Lake Black Women's Roundtable, Chair
Lake Soil and Water Conservation District, Supervisor Seat 3

Feel free to schedule a chat with me. <https://calendly.com/cassieb0404>

We Were All Humans Until
Race Disconnected Us
Religion Separated Us,
Politics Divided Us
And Wealth Classified Us

By: Pravinee Hurbungs



Financial Disclosure Management System
THE FLORIDA COMMISSION ON ETHICS

Filer - Fines and Appeals - PID 275800 - Cassandra Brown

Filer Information

Org Membership

Forms

Communications

Fines and Appeals >

View All

Filer Flags

- [2000](#) [2001](#) [2002](#) [2003](#) [2004](#)
- [2005](#) [2006](#) [2007](#) [2008](#) [2009](#)
- [2010](#) [2011](#) [2012](#) [2013](#) [2014](#)
- [2015](#) [2016](#) [2017](#) [2018](#) [2019](#)
- [2020](#) [2021\(S\)](#) [2022](#)

<<2022 Form Year

Status

Filing: ACTIVE

Fine: No Fine

Flags

Public Address

Filing Extensions

Indefinite: None

Temporary:

None

Eligible for Fines

[Update Flags](#)

The filer has fines for: [2022 \(Appeal\)](#)

2022 Fines and Appeals

| Form Year 2021 Filed Forms | | | | | | |
|----------------------------|-----------|-------------|----------------|-----------------|-----------------------|---|
| Received Date | Form Type | Form Signed | Filed by Email | Filing Location | Updated | Comments |
| 10/06/22 | Form 1 | Yes | Yes | SOE | HOLMESK on 12/08/2022 | Received by COE on behalf of Lake Supervisor of Elections |


| 2022 Fine Information | | | | Update Fine Information Assign Agency Contact | | | |
|---|-------------|-----------|---------------------|--|-------------------|-------------------------|---------------------|
| Fine Balance | Fine Status | Fine Date | Original Assessment | Fine Amount | Last Payment Date | Payment Plan Start Date | Payment Plan Amount |
| \$875.00 | Appeal | 11/2/2023 | \$875.00 | \$875.00 | | | |
| Fine Address 1910 Nw 24th Ct Ocala FL 34475-4825 Org/Suborg Lake Soil & Water Cons. Distrct. -Board of Supervisors | | | | | | | |

| 2022 Fine Payment History | | | | | | |
|---------------------------|-------------|------------|--------|------------|----------------|--|
| Date Posted | Description | Amount | Method | Payment ID | Comments | |
| 11/2/2023 | Fine Levied | + \$875.00 | | | Fined \$875.00 | |
| Current Balance: \$875.00 | | | | | | |

 **Add a New Filer**

 **Jump To A Filer**

PID:



 **Quick Filer Search**

First Name:


Last Name:

2022 Fine Year Event

Chronology

|  Date | Type | Description | Reference |
|--|---------------|----------------------------|--|
|  08/18/2022 | Postcard Sent | Courtesy Postcard Reminder | Print Queue: 8/18/2022 Printing Confirmed: 8/18/2022 |

Letter Sent To:
Cassandra Brown
1910 Nw 24th Ct
Ocala, FL 34475 -4825

| | | | |
|--|-------------|-----------------------------------|--|
|  09/13/2022 | Letter Sent | Courtesy Notice of Fines Accruing | Print Queue: 9/13/2022 Printing Confirmed: 9/13/2022 |
|--|-------------|-----------------------------------|--|

Letter Sent To:
Cassandra Brown
1910 Nw 24th Ct
Ocala, FL 34475 -4825

| | | | | |
|-----------|----------------|----------------------------------|----------|----------|
| 10/5/2022 | Filer | From: Holmes, Kim | Sent: | Kimberly |
| | Communication: | Wednesday, October 05, 2022 | | Holmes |
| | Email | 6:17 PM | To: | |
| | | 'cassieb0404@gmail.com' | Cc: | |
| | | 'danielle@lakevotes.gov' | Subject: | |
| | | Financial Disclosure Good | | |
| | | evening, Ms. Brown. Per our | | |
| | | telephone conversation, attached | | |
| | | is the 2021 Form 1 for your | | |
| | | completion and an appeal form. | | |
| | | Below is your Filer ID: Filer ID | | |
| | | Form Year Full Name | | |
| | | Organizations Statutory Filing | | |
| | | Requirement Filing Requirement | | |

Fulfilled 275800 2021 Brown,
Cassandra • Lake Soil & Water
Cons. Dstrct.-Board of Supervisors
Form 1 with Lake County SOE
Form Receipt Not Recorded Upon
completion, email your forms to
holmes.kim@leg.state.fl.us as a
pdf document only. Upon receipt,
I will forward your 2021 Form 1 to
the Lake County Supervisor of
Elections office for appropriate
filing. If you have any questions or
need further assistance, please do
not hesitate to contact me.
Sincerely, Kimberly R. Holmes
Program Administrator Financial
Disclosure Section Florida
Commission on Ethics P.O. Drawer
15709 Tallahassee, FL 32317-5709
(850) 488-7864 (850) 488-3077
(Fax) www.ethics.state.fl.us

10/6/2022 Form Received Form 1 Received, Signed Form 1
Received by
Received by
COE on
behalf of
Lake
Supervisor of
Elections
SOE

Form Received By: Kimberly Holmes
Filing Location: Lake County SOE
Record Created By: Kimberly Holmes on 12/08/2022

01/19/2023 Filer Emily Prine
Communication: From:Cassandra Brown
Email <cassieb0404@gmail.com>
Sent: Thursday, January 19, 2023
11:22 AM
To: disclosure

<disclosure@leg.state.fl.us>
Subject: Appeal of Automatic
Appeal 2021

Grand rising!

Please see attached appeal form.
I have not received the notice
yet. However, it may be going to
my permanent address instead of
my physical and mailing address.

Thank you for your consideration
in this matter.

Sincerely,


Cassandra Brown, JD, MPH
All About the Ballots, Corp.,
President
Lake Black Women's Roundtable,
Chair
Lake Soil and Water Conservation
District, Supervisor Seat 3

Feel free to schedule a chat with
me.

<https://calendly.com/cassieb0404>

We Were All Humans Until
Race Disconnected Us
Religion Separated Us,
Politics Divided Us
And Wealth Classified Us

By: Pravinee Hurbungs

| | | | |
|---|----------------------------|---------------------|---|
| 11/2/2023 | Fine Levied | Fined \$875.00 | Journal: <u>11/2/2023</u> 5:21 PM |
| 11/2/2023 | Notice of Assessed Fine | Initial Fine Notice | Journal: <u>11/2/2023</u> 5:21 PM |
| 11/2/2023 | Fine Appeal | FD 22-008 | Journal: <u>11/2/2023</u> 5:22 PM |
|  11/7/2023 | Letter Sent | Fine Appeal | Print Queue: <u>11/7/2023</u> Printing Confirmed: 11/7/2023 |

Letter Sent To:
Cassandra Brown
1910 Nw 24th Ct
Ocala, FL 34475 -4825

| | | | | | | | |
|--|---|---------------|-----------------|-----------------|-------------------|-----------------------|--|
| 2022 Fine Appeal – FD 22- 008 | <table border="1" style="margin: auto; border-collapse: collapse;"> <tr> <td style="padding: 2px 10px;">Update Appeal</td> <td style="padding: 2px 10px;">Withdraw Appeal</td> </tr> <tr> <td style="padding: 2px 10px;">Assign Attorney</td> <td style="padding: 2px 10px;">Request More Info</td> </tr> <tr> <td colspan="2" style="padding: 2px 10px; text-align: center;">Record Appeal Outcome</td> </tr> </table> | Update Appeal | Withdraw Appeal | Assign Attorney | Request More Info | Record Appeal Outcome | |
| Update Appeal | Withdraw Appeal | | | | | | |
| Assign Attorney | Request More Info | | | | | | |
| Record Appeal Outcome | | | | | | | |
| Appeal Status: Active Appeal Receipt Date: 01/19/2023 Timely Filed: Yes Print Appeal Letter: Yes Hearing Requested: No Appeal Reason: Other Appeal Notes: | No Hearing Requested | | | | | | |

| | | |
|--|--|--|
| | <p>Appeal Number: FD 22-008 Appeal Analyst Assigned: Final Order Number: Final Order Date:</p> | |
|--|--|--|